EVOCHARGE

Payter Payment Kiosk Quick Start Guide

Create Payter Account and Activate Payter Device

1. Site Owner will need to login to create a Payter Merchant Account, and then activate their Payter device by scanning the QR codes below or type into portal:

Sign up for a Merchant Account here: https://payter.us/apply/payter/index.html



And then, request the device be activated here: https://payter.us/cases/evocharge_device_activation.html



2. When activating the device, set the **Mode** setting to *Cloud* and the **Timeout** setting to 60 seconds



Adding Payter Device to EvoCharge Site Owner Portal

Complete the setup process of the site owner account.

Once the Payter account is created and the device is activated, the Site Owner will need to add the Payter device to their EvoCharge account.

1. Login to the EvoCharge Site Owner Portal.



- **2.** Go to the Payment Center section in the left-hand menu and select 'Payter'.
- **3.** Make sure the chargers have been onboarded to the account.
- **4.** Select 'Add New Payter Device' and enter the serial number (S/N) for the Payter system to link it to the account. There will be an optional field to name the Payter device.

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5. Drag and drop the charger serial number from the Station ID List on the right to the desired Payter Serial Number.

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Dashboard	Select Site	+ Add New Payter Device
📷 Site Management 🛛 🔇		
🐎 Technician Management	Payter List	
🕏 Utility Management	Bautar social number ADM20224205262	StationId list
🗄 Charger Details	Payter name Office	A1087
B Charging History	Drag and Drop Charger Here	L
Reports		
y Sustainability		
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Payter		
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6. Use the button in the top right corner to visit the Payter Portal.

Still have questions? Email us at evochargesupport@phillipsandtemro.com.

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